



## World Book Day!



As usual, our schools have excelled themselves in supporting World Book Day and making it a memorable experience for all their pupils. We are pleased to share a selection of photos from St Benet's school's below.



*Fantastic costumes were on display at Alburch with Denton Primary Academy*

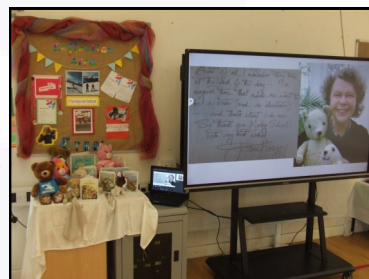


*The story of Snow White comes to life at Diss PAP.  
"Don't eat the apple!"*

At **Morley Primary Academy** they are really excited to be in touch with Jane Hissey during this World Book Day week. Jane, author and illustrator of the world-famous Old Bear books, is a former pupil from Morley Primary.

This week, in celebration of Jane's work and career, children have brought in their own bears, made pictures and wrote about bears, as well as reading Jane's books of course! They have even had some science investigations as bears have been trying out how parachutes would really work to rescue Old Bear from his attic!

Jane has promised to write back to the children and answer any questions they have, so several classes are busy composing letters to her. They will be making a dedicated section of the school library for Old Bear and Jane's books, and hope to have an annual Old Bear Day to celebrate one of the school's most famous former pupils!





## Prayer for the Day

The Church of England have an app called Time to Pray, which releases a new prayer twice a day as a short podcast. Today's prayer can be heard [here](#).

## Trust Information



### Central Team Contact Details

The Diocese of Norwich Education Team (St Benet's, DNEAT, DoNESC) are based at **Orchard House, Hall Lane, East Tuddenham, Norfolk NR20 3LR**. This is also the registered address for St Benet's MAT.

The central phone number for St Benet's is **01603 550147** or you can email the Central Team via [info@stbenets.org](mailto:info@stbenets.org).



## Press & PR

Our PR Officer, **Kate Morfoot**, should be your first point of contact for any press/media enquiries or if you have any good news stories from your academy which you would like to publicise. Her contact details are: **07803 590 728** (inc out of hours) and [press@stbenets.org](mailto:press@stbenets.org).

## Diocesan Communications



Footprints magazine and the Schools Flyer are circulated to all Diocesan schools. The latest editions can be read [here](#).

If you would like your school to be featured in Footprints please contact Holly Davy, PA to the Diocesan Director of Education, at [holly.davy@dioceseofnorwich.org](mailto:holly.davy@dioceseofnorwich.org).

The latest Diocesan Strategy Plan is available [here](#). It is the responsibility of the Diocesan Board of Education to oversee the strategic direction for all schools and academies within the Diocese of Norwich. That's 107 schools in total across DNEAT, St Benet's and LA maintained schools. The DBE has just published its next Strategic Plan covering the period 2024-2030. We encourage you to have a look via the link above.

## Vacancies

For vacancies at St Benet's MAT please visit: [www.stbenets.org](http://www.stbenets.org). Please email your vacancies to: [robyn.redman@doneesc.org](mailto:robyn.redman@doneesc.org).



## Operational Updates from DoNESC

**DoNESC (Diocese of Norwich Education Services Company) provide St Benet's with back office services including HR, Finance, Payroll, Governance and Estates.**

### New IT Services Provider

DoNESC have recently run an in-depth IT services tender process involving the CEO's of St Benet's, DNEAT and DoNESC, as well as Headteachers and Business Managers from both Trusts.



As a result of this very thorough process we are very pleased to let you all know that Ergo have been awarded the contract across all of our schools and central teams. Ergo work with most St Benet's schools at present and have also worked with a great number of the DNEAT schools in the past.

Over the coming weeks we will be keeping you updated on the details of the mobilisation of this roll-out and are looking forward to a very collaborative and productive partnership with them going forward.

### Did you know...

That your school could get 75% off the cost of the purchase, installation and infrastructure for an EV charger?

Any state-funded schools and education institutions in England, Wales, Scotland or Northern Ireland can apply for the grant by using an OZEV approved installer.

With no restrictions on who can use the installed chargers, you could even generate a new revenue stream if your chargers are open to the public.

More details available here: <https://www.gov.uk/guidance/electric-vehicle-chargepoint-and-infrastructure-grant-guidance-for-installers>



## Safeguarding Update–1

From Louise Veeren, Head of Safeguarding



### Safeguarding

- Never think you have done enough in creating a safer culture
- Always believe it could happen here
- Keep safeguarding high on everyone's agenda
- Never rely on one process to keep children safe

### Safeguarding SEF

There have been a few queries regarding the Safeguarding SEF from the Local Authority. Queries have been raised regarding a federated SEF. The LA is happy with schools doing this but if you plan to do so please contact the LA Education Team to let them know. Also make it clear within the text that you are referring to federated schools.

The contact details are here: <https://www.schools.norfolk.gov.uk/29548>

There have also been queries regarding completing the Safeguarding SEF. Please see below for confirmation of information around this from the LA.

From the table below you can see the last time the Local Authority asked schools to submit their SEF:

	Submission Period	Final Submission Date
Group 1:	4 January - 1 April 2022	1 April 2022
Group 2:	21 February - 27 May 2022	27 May 2022
Group 3:	19 April - 15 July 2022	15 July 2022

Therefore the contents would have been updated in line with the version of Keeping Children Safe in Education 2021.

At present there have been no requests from the Education Safeguarding Team for schools to complete the SEF. They advise that schools ensure that the actions identified from populating their SEF during 2022 are completed.

### Review of Staff Files

If you are reviewing staff files there is a file checklist in the safeguarding section of the website for usage for the process.

In regards to reviewing references, the first reference will normally be obtained from an applicant's most recent Headteacher or, where they are not working in a school or academy, the equivalent person.

If an applicant is not working with children or young people at the time of their application, they must provide a referee from their most recent employment with children or young people.

Referees must be provided from two different employers/organisations, unless the applicant has not worked for or volunteered with more than one organisation.

If the above is not the case then a risk assessment must be completed and added to the file.

## Safeguarding Update–2

From Louise Veeren, Head of Safeguarding



### Safeguarding

- Never think you have done enough in creating a safer culture
- Always believe it could happen here
- Keep safeguarding high on everyone's agenda
- Never rely on one process to keep children safe

### Neglect Training

Please take note of the various amounts of neglect training that may be useful for staff depending on your schedule for training:

#### Staff Training Focus - Neglect

A link to the neglect pages on the newsletter that can be emailed or put in a newsletter: [NSPCC Neglect](#)

A reminder that IAMCompliant contains training sessions that you can direct staff to: [I am Compliant 15 minute training session on Neglect](#)

Bookable live training on neglect: <https://booking.lgfl.net/book/add/p/100>

Slides that can be delivered in a staff meeting: [LGFL slides to deliver on neglect](#)

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## Governance Update

Governance support both centrally and across all Trust schools is provided by DoNESC's Governance Team, led by Head of Governance Hannah Monk (centre) and with support from Tara Burrows, St Benet's Governance Officer (right) and Dawn Knights, DNEAT Governance Officer and Training Facilitator (left).



The latest [Governance Bulletin - 5 March 2024](#) is now available on GovernorHub.

## Did you know...

St Benet's pays for all its employees to have free access to the Spectrum.Life employee wellbeing service. If you haven't registered yet, follow the simple instructions below to sign up online.

**The online platform is accessible from this link:**  
<https://donesc.spectrum.life/login?org=DoNESC>

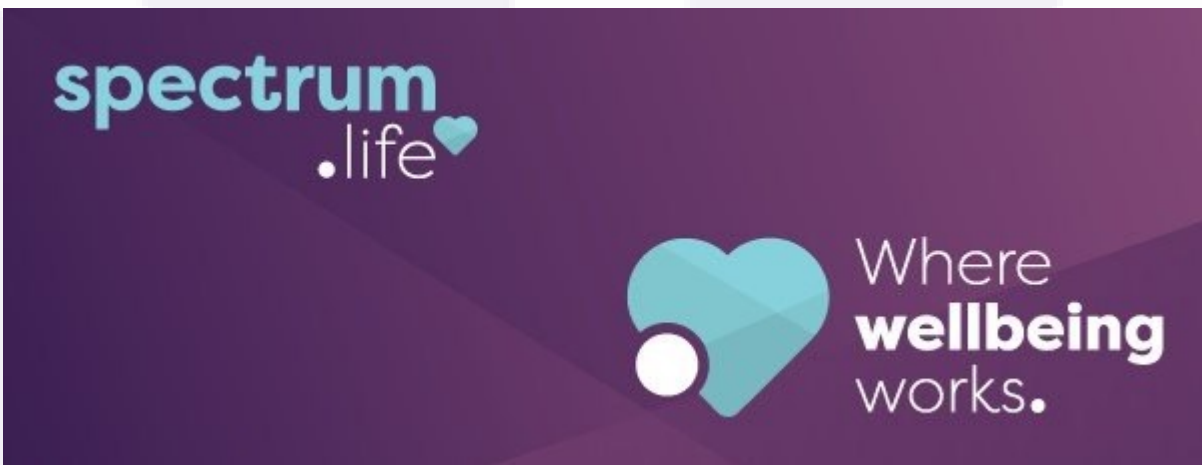
On the home page you will be asked to enter your name and email address, create a password and choose who you work for from a drop-down menu (you should choose St Benet's) and this will then take you through to the welcome page. If you download the app it will ask for your Organisation Code which is DoNESC. If you have any problems registering, please contact [wendy.allso@donesc.org](mailto:wendy.allso@donesc.org)

**The Spectrum.Life service also includes access to 6 free counselling sessions (virtual or face-to-face) via the Employee Assistance Programme, access to a Discount Marketplace, advice on fitness, nutrition and many articles, videos and audios around wellbeing.**

There are weekly running guides, advice on stress, diabetes, sleep, menopause, heart health, exercise videos and much more.

**B-Comms will focus on some of these specific areas in future issues and your Headteachers will be receiving some promotional material to share with you.**

**We encourage you to sign up and make use of Spectrum.Life; it's there for your benefit!**



## Upcoming Events

Future events arranged by the Trust will be listed here. Events just for St Benet's North are listed in purple.

Week commencing	Monday	Tuesday	Wednesday	Thursday	Friday
11.03.24	<p><b>MSL Network at Hickling;</b></p> <p><b>CUSP Science (15.45-17.15)</b></p>	<p><b>Leaders' Forum at Orchard House (HTs only) (09.00-14.00);</b></p> <p><b>CUSP Reading (15.45-17.15)</b></p>	<p><b>CUSP Art &amp; Design (15.45-17.15)</b></p>	<p><b>CUSP History (15.45-17.15)</b></p>	
18.03.24	<p><b>ESL Network at Hickling;</b></p> <p><b>CUSP Writing (15.45-17.15)</b></p>	<p><b>CUSP Design Technology (15.45-17.15)</b></p>	<p><b>CUSP Geography (15.45-17.15)</b></p>	<p><b>CUSP Music (15.45-17.15)</b></p>	
25.03.24	<p><b>Coaching Training at Diss Junior - am is for HTs only, pm is for HTs and Coaches (09.00-16.00)</b></p>	<p><b>Coaching Workshop at Diss Junior for HTs and Coaches (09.00-16.00)</b></p>		<b>EASTER</b>	

## Young Carers Action Day

takes place on  
**Wednesday 13th March**

[Carers.org/ycad](https://Carers.org/ycad)

## YOUNG CARERS ACTION DAY

**CARERS TRUST**

**WEDNESDAY  
13 MARCH 2024**

One in three young carers struggle to balance caring with education, missing out on opportunities to learn, earn, and thrive.

Every young carer should have the chance to fulfil their potential.

Help create **Fair Futures for Young Carers.**

Find out more and get involved:  
**Carers.org/ycad**

#YoungCarersActionDay

