

Diss Junior Academy Pupils Learn About Online Safety

Pupils at Diss Junior Academy welcomed two local Police Officers, PC Andy Baker and PC Tom Hall, to their school last week.

The officers visited all the classes to talk to children about how to stay safe online.



Dickleburgh Primary Academy Lead the Way with Deaf Awareness

Last Thursday, Dickleburgh Year 1 class was chosen to be the pilot school for a brand new workshop from the [Toy Like Me](#) not-for-profit organisation.

The pupils were joined by staff from the Bear Ear Clinic, who were using play and the arts to teach the children about deaf awareness and what it means to be deaf.

During the session the children enjoyed a specially written story called 'Can Bears Ski' by Raymond Antrobus and Polly Dunbar, learned some sign language and brought in their teddies from home to be fitted with hearing aids. All the children had the chance to be Audiologists. It was very exciting!



B-Comms is the fortnightly newsletter for Church of England schools who are Members of St Benet's Multi Academy Trust:

Acle Primary, Alburgh with Denton Primary, Catfield Primary, Dickleburgh Primary & Pre-school, Diss Junior Academy, Diss Infant Academy & Nursery, Garboldisham Primary, Harleston Sancroft Academy, Hickling Infant, Little Plumstead Primary, Morley Primary, Newton Flotman Primary, Scole Primary, St Mary's Junior, Sutton Infant and Tacolneston Primary.

Schools working with us through the DfE's TSIO programme are: Carleton Rode & Forngett Federation, Lighthouse Federation (Happisburgh Primary & St Mary's Endowed Primary), Pulham Primary and Worstead Primary.

Norfolk County Council Flourish Awards 2024

Nominations are now open on the Norfolk County Council website for the Flourish Awards 2024.

These awards are for organisations, teams or projects making an outstanding contribution to enabling children and young people in Norfolk to Flourish. The awards are also open to amazing individuals.

The awards are open to anyone working for and with Norfolk's young residents and their families, from businesses to voluntary sector groups and statutory organisations.

You can nominate your own organisation, team or project, or an individual, organisation, team or project you think deserves recognition for the amazing work they do for Norfolk's children and young people in a wide range of areas including support, care, education, entertainment, training and employment.

Entries will be judged by a panel of Norfolk young people and parents. The awards will be presented at a ceremony in September 2024. Award winners will receive a plaque and certificate. They will also receive digital resources they can use to showcase their outstanding contribution to supporting Norfolk's children and young people to flourish.

Use the form here: [Flourish Awards 2024 - Norfolk County Council](#). Nominations are open until **24th May**.



The Green Schools Project work with Academy Trusts nationwide on the Zero Carbon Schools programme, where they support young people to gain a greater understanding of climate change whilst working to reduce their school's carbon footprints.

They are hosting two online taster sessions for Academy Trusts and other aligned organisations to find out more about Zero Carbon Schools. You can sign up via either of the links below:

[Zero Carbon Schools Taster Session Thursday 6th June](#)

[Zero Carbon Schools Taster Session Tuesday 2nd July](#)

For more information contact Tom Hague on tom@greenschoolsproject.org.uk.



Prayer for the Day

The Church of England have an app called Time to Pray, which releases a new prayer twice a day as a short podcast. Today's prayer can be heard [here](#).

Trust Information

Central Team Contact Details

The Diocese of Norwich Education Team (St Benet's, DNEAT, DoNESC) are based at Orchard House, Hall Lane, East Tuddenham, Norfolk NR20 3LR. This is also the registered address for St Benet's MAT.

The central phone number for St Benet's is 01603 550147 or you can email the Central Team via info@stbenets.org.



Press & PR

Our PR Officer, Kate Morfoot, should be your first point of contact for any press/media enquiries or if you have any good news stories from your academy which you would like to publicise. Her contact details are: 07803 590 728 (inc out of hours) and press@stbenets.org. ***Please note that from 31 May you should contact info@stbenets.org with any press enquiries.**

Diocesan Communications

Footprints magazine and the Schools Flyer are circulated to all Diocesan schools. The latest editions can be read [here](#).



If you would like your school to be featured in Footprints please contact Holly Davy, PA to the Diocesan Director of Education, at holly.davy@dioceseofnorwich.org.

It is the responsibility of the Diocesan Board of Education to oversee the strategic direction for all schools and academies within the Diocese of Norwich. That's 107 schools in total across St Benet's, DNEAT and LA maintained schools. The DBE has just published its next Strategic Plan covering the period 2024-2030. We encourage you to have a look [here](#).

Vacancies

For vacancies at St Benet's MAT please visit: www.stbenets.org.
Please email your vacancies to: robyn.redman@donesc.org.



Safeguarding Update–1

From Louise Veeren, Head of Safeguarding



Safeguarding

- Never think you have done enough in creating a safer culture
- Always believe it could happen here
- Keep safeguarding high on everyone's agenda
- Never rely on one process to keep children safe

Harmful Sexual Behaviour Training- Wednesday 19th June 15.45- 17.15

The Norfolk Harmful Sexual Behaviour Team have offered to run a bespoke training session for DSL's in our Trust.

This session will cover the following:

- The role of parents and carers in addressing HSB in their children.
- How to have a conversation with parents about concerns around a child's sexualised behaviour.
- Supporting parents to understand the HSB concerns proportionately.
- Promoting parental engagement in addressing the child's HSB.

This is open to all DSL's in the Trust.

Please use this form to book on: <https://forms.office.com/e/sAQdZTtXtB>

CPOMS

There have been a few queries about viewing records when they are transferred from other schools. I have spoken to CPOMS and the viewing of such reports needs to be switched on as it automatically defaults to off. (!)

If you find that you cannot view records that have been transferred in from other schools then go into admin-users-click on which user group on the right hand side - one the left hand side will show Statuses-click on inactive and click the categories so they are blue - scroll down and then save user group.

Alternative Provision

An interesting article in Schools Week on Alternative Provision:

<https://schoolsworld.co.uk/unregistered-ap-clampdown-everything-you-need-to-know/>

A reminder that we have a Trust policy which includes the Head of Safeguarding visiting the provision in the first instance for you. Please contact louise.veeren@donesc.org for further information

Governance Update

Governance support both centrally and across all Trust schools is provided by DoNESC's Governance Team, led by Head of Governance Hannah Monk (centre) and with support from Tara Burrows, St Benet's Governance Officer (right) and Dawn Knights, DNEAT Governance Officer and Training Facilitator (left).



The latest [Governance Bulletin - 16 April 2024](#) is now available on GovernorHub.

New Trust Policies

The following policies have recently been reviewed, updated and approved:

- **HR24 Reference Policy** (NEW POLICY - Guidance note also attached)
- **HR06 Probation Policy** (Non-teaching staff - Guidance note also attached)

Adjustments have been made to the following policies, the approval dates remain unchanged: Changes are highlighted in yellow on the Word documents for ease.

- **HR23 Volunteer Policy** (p6, 16, 17 Reference to ICT and Acceptable Use Policy changed to Online Policy, reference to NSPCC training replaced with appropriate safeguarding training, Appendix E added)
- **HR25 Secure handling of information provided by the DBS** (p6, Appendix 1 updated, original copy of DBS to be seen by nominated person in Academy)
- **S14 Whole School Pay Policies** (p17, Section 13 added)

The policies have been uploaded to the St Benet's website (<https://stbenets.org/about-us/model-policies/>). Please ensure that all staff are aware that these policies have been updated and are now in circulation.

Policy no longer required – please remove:

- **NS09 Policy and Procedure for the Re-Appointment of Trustees and Local Governors**

Editable versions of all Trust policies are available in the staff resource hub area of the website.

Did you know...

St Benet's pays for all its employees to have free access to the Spectrum.Life employee wellbeing service. If you haven't registered yet, follow the simple instructions below to sign up online.



The online platform is accessible from this link:

<https://donesc.spectrum.life/login?org=DoNESC>

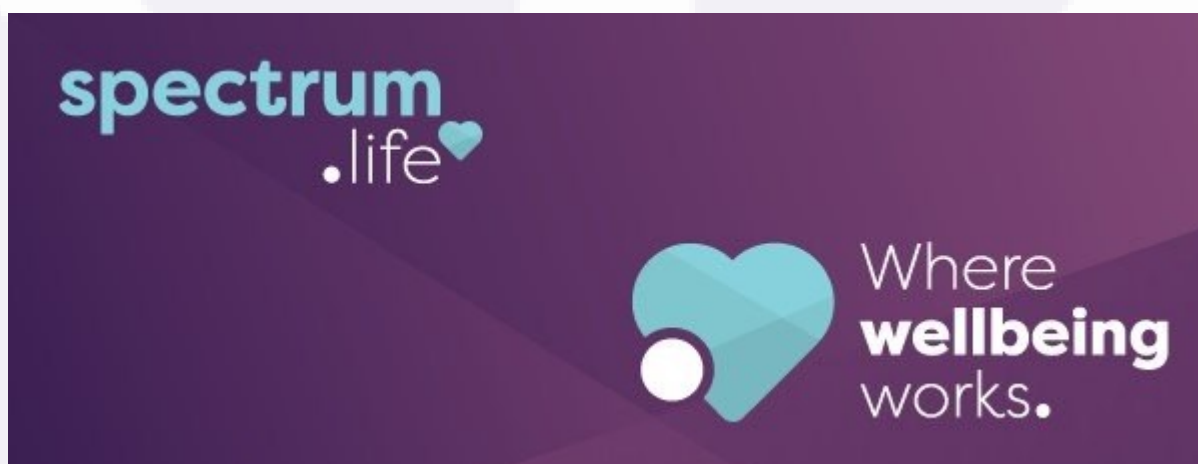
On the home page you will be asked to enter your name and email address, create a password and choose who you work for from a drop-down menu (you should choose St Benet's) and this will then take you through to the welcome page. If you download the app it will ask for your Organisation Code which is DoNESC. If you have any problems registering, please contact wendy.allsop@donesc.org

The Spectrum.Life service also includes access to 6 free counselling sessions (virtual or face-to-face) via the Employee Assistance Programme, access to a Discount Marketplace, advice on fitness, nutrition and many articles, videos and audios around wellbeing.

There are weekly running guides, advice on stress, diabetes, sleep, menopause, heart health, exercise videos and much more.

B-Comms will focus on some of these specific areas in future issues and your Headteachers will be receiving some promotional material to share with you.

We encourage you to sign up and make use of Spectrum.Life; it's there for your benefit!





AUTHORISED RESELLER

Lego Education have contacted the Trust to ask us to publicise their upcoming event for schools:

Following the huge success of our Suffolk Schools LEGO Education Discovery Day in February, we are now holding our next event for Norfolk Schools on **5th June 2024 at Norwich City Football Club.**

This is a free of charge event that focuses on 21st Century Skills as well as building and coding LEGO creations. In addition to this session, there will also be a 10 minute discussion with staff about how LEGO Education could be most effectively utilised in your school. It would be great if where possible, a representative from the senior leadership team could also attend.

We will be holding three sessions throughout the day, details are as follows:

Session1: Primary focus 9.30- 10.45am

Group 1 aimed at Year 1 - Year 3 students.

Group 2 aimed at Year 4 - Year 6 students.

Session 2: Primary focus 11.15am - 12.30pm

Group 1 aimed at Year 1 - Year 3 students.

Group 2 aimed at Year 4 - Year 6 students.

Session 3: Primary & Secondary focussed.

1.15pm - 2.30pm (Primary) 1.15pm - 3pm (Secondary)

Group 1 aimed at Year 1 - Year 3 students.

Group 2 aimed at Year 7 - Year 9 students.

We would like to invite you to bring **up to 10 students in total** to one session, and it is up to you how you would like to split these across the two groups within that session.

Please complete the Google Form using the link below to register your school for this event. Responses need to be received by 17th May 2024 and following this date, we will contact you to confirm your place and with further details for the day:

[LEGO Education Event For Norfolk Schools Event Form](#)

Please note, we have 120 student spaces available per session and places will be given on a first come, first served basis. If you would like to request additional spaces, please do not hesitate to contact us and we will do what we can to accommodate this based on the popularity of the event.

Upcoming Events

Future CPD events arranged by the Trust will be listed here. Events just for St Benet's North schools are listed in purple.

Week commencing	Monday	Tuesday	Wednesday	Thursday	Friday
13.05.24		ESL Network CANCELLED		Trust Review Meeting (Central Team only) at OH (09.00-12.30)	
20.05.24	Y2 Moderation Session with Kelly Stokes CANCELLED	HT Workshop at OH: Ofsted Readiness (09.00-16.00)	SEND Network at Diss Infants (09.30-16.30)	MSL Network at Worstead (09.00-16.00)	
03.06.24			EYFS Network at The Belfry Overstrand (09.30-16.00)		
10.06.24		Diocesan Leadership Forum—online (13.00-16.00)	ESL Network at Happisburgh (09.00-16.00) LOCATION CHANGE		MSL Network at Diss Infants (09.00-16.00)
17.06.24		Strategy Development Day for Heads at OH (09.00-16.00)		Headteachers' Workshop at OH, Focus on AIDP (09.00-16.00); Online SEND Network via Teams (15.45-17.30)	

Walkthus Instructional Coaching

Following training on 25th/26th March led by Jane Price (Harleston Sancroft Academy-Primary Phase) and Laura Richardson (St Mary's Junior Academy), we offer our congratulations to our newly-trained Walkthus Instructional Coaches:

Stacy Street, Kelly Stokes, Kirsten Parker, Ben Aylmer, Simon Hipwell, Debbie Caley, Mark Carlyle, Paul Seeman, Pierce Hunt, Alec Sanders, Moira Croskell, Leigh Goodhew, Pippa Delaine, Sophie Hicks, Adam Riley, Natalie Butcher, Laura Watts, Andrew Phoenix **and Bernie Moore who was inadvertently missed off the list in the last issue.**

Coaching Surgery Dates

Please make a note of these dates for upcoming Coaching Surgeries:

- ◊ 15th May, 3.30-5.00pm ONLINE
- ◊ 10th July, 3.30-5.00pm ONLINE

GoogleMeet Link: meet.google.com/dwm-hwvx-vuk **PIN: 712 106 583#**