

## Diss and Scole Schools Support Diss Town Carnival

With a Western-inspired theme of "*Diss town ain't big enough for the both of us*", staff, parents and children from Diss Junior, Diss Infants and Scole Primary academies took part in a walking group as part of Diss Town Carnival on Sunday 16th June.

Some amazing costumes were on display and a great time was had by all.



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## St Benet's Chaplaincy Project Brings Dancers Into Schools



As part of the St Benet's Multi Academy Trust Chaplaincy Project (South), we were delighted to be able to arrange a visit to eight of the schools (either within the Trust or due to join) from a professional dance company called 'Springs'.

Their interactive show of 'Parable', based mostly on 'The Good Samaritan' was extremely well-received by both pupils and staff. A member of the chaplaincy team was able to accompany the dancers to most of the performances, thereby giving the opportunity for follow-up in the schools. The photos here were taken at Diss Junior Academy.

The interactive performance encouraged children to take part in the dance, culminating in pupils helping to put together their own version of 'The Good Samaritan' in dance form at the end of the show. Throughout the workshop performance, there were opportunities for pupils to win points for their teams through quizzes, dance ideas and thoughtful responses as to how the parable might apply to their lives. Staff commented on how well the pupils engaged throughout the performance, even those who were a bit dubious about a dance workshop beforehand!

We loved hearing the gasps of wonder as the children watched the dance sections – especially the lifts! For many of the children, this was likely to have been their first experience of seeing live professional dancers, especially up so close, so this was a truly special experience for them.

We would like to thank the Growing Faith Foundation, and the Norwich Diocese for subsidising the performances to make this tour possible.



**Steph Richardson, Chaplaincy Project Co-ordinator**  
**St Benet's MAT Chaplaincy Project, in partnership with Integrate Youth for Christ**



**B-Comms is the fortnightly newsletter for Church of England schools who are Members of St Benet's Multi Academy Trust:**

Acle Primary, Alburgh with Denton Primary, Catfield Primary, Dickleburgh Primary & Pre-school, Diss Junior Academy, Diss Infant Academy & Nursery, Garboldisham Primary, Harleston Sancroft Academy, Hickling Infant, Little Plumstead Primary, Morley Primary, Newton Flotman Primary, Scole Primary, St Mary's Junior, Sutton Infant and Tacolneston Primary.

**Schools working with us through the DfE's TSIO programme are:** Carleton Rode & Fornsett Federation, Lighthouse Federation (Happisburgh Primary & St Mary's Endowed Primary), Pulham Primary and Worstead Primary.



## Prayer for the Day

The Church of England have an app called Time to Pray, which releases a new prayer twice a day as a short podcast. Today's prayer can be heard [here](#).

## Trust Information

### Central Team Contact Details

The Diocese of Norwich Education Team (St Benet's, DNEAT, DoNESC) are based at Orchard House, Hall Lane, East Tuddenham, Norfolk NR20 3LR. This is also the registered address for St Benet's MAT.

The central phone number for St Benet's is 01603 550147 or you can email the Central Team via [info@stbenets.org](mailto:info@stbenets.org).



### Press & PR

From 31st May 2024 you should contact 01603 550147 or [info@stbenets.org](mailto:info@stbenets.org) with any press enquiries.

### Diocesan Communications

Footprints magazine and the Schools Flyer are circulated to all Diocesan schools. The latest editions can be read [here](#).

If you would like your school to be featured in Footprints please contact Holly Davy, PA to the Diocesan Director of Education, at [holly.davy@dioceseofnorwich.org](mailto:holly.davy@dioceseofnorwich.org).



It is the responsibility of the Diocesan Board of Education to oversee the strategic direction for all schools and academies within the Diocese of Norwich. That's 107 schools in total across St Benet's, DNEAT and LA maintained schools. The DBE has just published its next Strategic Plan covering the period 2024-2030. We encourage you to have a look [here](#).

### Vacancies

For vacancies at St Benet's MAT please visit: [www.stbenets.org](http://www.stbenets.org).  
Please email your vacancies to: [hr@donesc.org](mailto:hr@donesc.org).



## Operational Updates from DoNESC

**DoNESC (Diocese of Norwich Education Services Company) provide St Benet's with back office services including HR, Finance, Payroll, Governance and Estates.**

### Update from Estates Team on Energy Provider

We are pleased to announce that we will be moving to West Mercia Energy for the fully managed service of our energy supplies.

As part of the transfer from Indigo Swan to West Mercia Energy we need to provide meter readings for all electricity and gas meters.

West Mercia have been provided with the contact details of all academies, so please could we ask you to send your meter readings when you are contacted to do so.

If your site has more than one electricity or gas meter, please could we ask you to identify which meter each reading is taken from by adding the MPR number (Gas) or MPAN top line number (Electricity).

The move to the new supplier will take place once they all the meter information.

If you have any further queries regarding these readings, please contact [estates@donesc.org](mailto:estates@donesc.org).



## Governance Update

Governance support both centrally and across all Trust schools is provided by DoNESC's Governance Team, led by Head of Governance Hannah Monk (centre) and with support from Tara Burrows, St Benet's Governance Officer (right) and Dawn Knights, DNEAT Governance Officer and Training Facilitator (left).



\*\*The latest [Governance Bulletin - 25 June 2024](#) is now available on GovernorHub.\*\*

## Data Protection Update

*Data Protection by Design and Default - integrating robust privacy practices to ensure that personal data is protected from the outset and throughout its lifecycle.*

## Law Enforcement Requests for Pupil Information

There may be times when the Police ask a school for information related to pupils to support a legal process. This is often requested with some urgency, however our duty to provide the information is underpinned by the strong principles of the UKGDPR. Therefore, on receipt of such a request schools must:

1. **Insist** that the request is made on the Police force's DP9 (consent form signed by the data subject agreeing to the release of their records to the Police) form.
2. **Insist** that the form is signed off by someone ranked at Inspector or above.
3. **Insist** that the form is copied to the Trust Data Protection Officer at the time of the request by the Police.

If there are difficulties with any of the above, then the request must be referred to the Police force's Data Protection Officer.

## Pupil Exclusion Panel Packs

Please can all schools be reminded that all pupil exclusion packs must be checked and redacted before they are sent to the panel. Contact details for parents, names of other children and any other PII (Personal Identifying Information) not related to the pupil being excluded must be redacted. [Please see the Bitesize PEX Guide for more information.](#)



## Safeguarding Update–1

From Louise Veeren, Head of Safeguarding



### Safeguarding

- Never think you have done enough in creating a safer culture
- Always believe it could happen here
- Keep safeguarding high on everyone's agenda
- Never rely on one process to keep children safe

### Safeguarding Policy

The Local Authority have now published the Safeguarding Policy for September 2024. Please do not spend time on using and amending this policy as the Trust policy will be available for next week. This policy is similar, but there are subtle differences for the Trust schools.

### HSB Training

Thank you to everyone who attend the HSB training last week, it was very informative. The slides will be e-mailed to you next week.

### Private Fostering and Kinship Care

Louise attended an interesting webinar on 'Private Fostering and Kinship Care' which outlined the differences and also contact details if you have a query around this. The slides will be made available in the Safeguarding section of the Resource Hub on the St Benet's website which explains the different support available to these children and families.

If you have any questions about Private Fostering contact numbers are below:

If you are not sure if it is Private Fostering, speak to Teresa Sloan, Tel: 01603 729268, Wendy Jones 01603 306676 or Clea Newman 01603 728266.

Otherwise, you need to notify Norfolk Children's Services of a PF Arrangement by calling Children's Advice and Duty Service (CADS) on 0344 800 8021.

## Safeguarding Update–2

From Louise Veeren, Head of Safeguarding

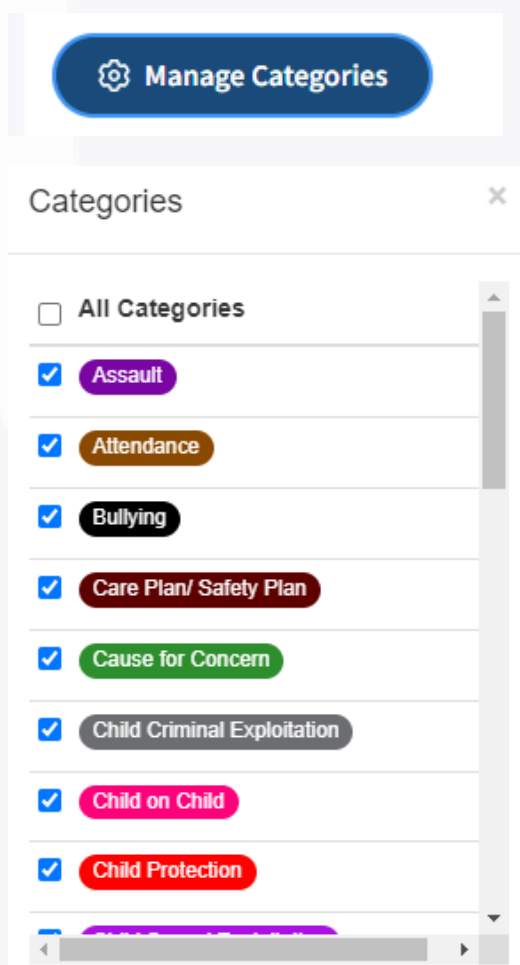


### Safeguarding

- Never think you have done enough in creating a safer culture
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## CPOMS

When a child transfers out of your school and to another CPOMS school, ensure that you have checked the 'manage categories' tab and have clicked all the categories so all the records transfer.



The screenshot shows the 'Manage Categories' interface in CPOMS. At the top is a blue button with a gear icon and the text 'Manage Categories'. Below this is a section titled 'Categories' with a close button (X). A list of categories follows, each with a checkbox and a colored label: 'All Categories' (unchecked), 'Assault' (checked, purple label), 'Attendance' (checked, orange label), 'Bullying' (checked, black label), 'Care Plan/ Safety Plan' (checked, dark red label), 'Cause for Concern' (checked, green label), 'Child Criminal Exploitation' (checked, grey label), 'Child on Child' (checked, pink label), and 'Child Protection' (checked, red label). A scrollbar is visible on the right side of the list.

## Did you know...

St Benet's pays for all its employees to have free access to the Spectrum.Life employee wellbeing service. If you haven't registered yet, follow the simple instructions below to sign up online.



**The online platform is accessible from this link:**

**<https://donesc.spectrum.life/login?org=DoNESC>**

On the home page you will be asked to enter your name and email address, create a password and choose who you work for from a drop-down menu (you should choose St Benet's) and this will then take you through to the welcome page. If you download the app it will ask for your Organisation Code which is DoNESC. If you have any problems registering, please contact [wendy.allsop@donesc.org](mailto:wendy.allsop@donesc.org)

**The Spectrum.Life service also includes access to 6 free counselling sessions (virtual or face-to-face) via the Employee Assistance Programme, access to a Discount Marketplace, advice on fitness, nutrition and many articles, videos and audios around wellbeing.**

There are weekly running guides, advice on stress, diabetes, sleep, menopause, heart health, exercise videos and much more.

**B-Comms will focus on some of these specific areas in future issues and your Headteachers will be receiving some promotional material to share with you.**

**We encourage you to sign up and make use of Spectrum.Life; it's there for your benefit!**

spectrum  
.life



Where  
**wellbeing**  
works.

## Upcoming Events

Future CPD events arranged by the Trust will be listed here. Events just for St Benet's North schools are listed in purple.

OH = Orchard House, Hall Lane, East Tuddenham NR20 3LR

Week commencing	Monday	Tuesday	Wednesday	Thursday	Friday
01.07.24				Leaders' Forum for Heads at OH (09.00-14.00)	
08.07.24		Headteachers' Day at OH (coaching in pm) (09.00-16.00)	Online Coaching Surgery—details below (15.30-17.00)	Trust Review Day for Central Team at OH (09.00-16.00)	
15.07.24			EYFS Network at Little Plumstead (09.00-16.00)		

## Coaching Surgery Date

Please make a note of this date for the upcoming online Coaching Surgery with Laura Richardson and Jane Price:

♦ **10<sup>th</sup> July, 3.30-5.00pm ONLINE**

GoogleMeet Link: [meet.google.com/dwm-hwvx-vuk](https://meet.google.com/dwm-hwvx-vuk) PIN: 712 106 583#